



## Scholarships Policy

### 1. Introduction

The Knewton Global Schools Scholarships are established to provide scholarships to support the education of deserving students at Knewton Global Schools.

### 2. Aims of the scholarships

- a. To encourage academically able and talented students to seek admission to Knewton Global Schools.
- b. To give recognition and support to high performing and talented students.
- c. To raise the profile of Knewton Global Schools within the communities they serve.

### 3. Principles

- a. Scholarships are available to both Malaysian and expatriate students currently studying or wishing to study at Knewton Global Schools.
- b. Scholarships are awarded based on either overall academic performance or exceptional talent within arts or sport. For exceptional talent, the students must have achieved above average academic results.
- c. Social/economic background will also be taken into consideration as secondary criteria.
- d. Scholarships are normally awarded for the full period of a specific academic programme (e.g. for the 2 years of the IGCSE programme.) and are subject to review at the end of each academic year.

### 4. Decisions on the award of a scholarship

- a. Decisions will be based on:
  - (i) Full completion of application form with supporting documentation including past examination results.
  - (ii) An interview with the school's Scholarship Panel (the interview will be in two parts, firstly with the student and his/her parent/guardian and secondly with the student alone).
- b. In the case of a scholarship application based on exceptional talent, supporting evidence of the exceptional talent may be required for example, a recital or performance.

N.B. Scholarships based on exceptional talent will only be awarded when the school is confident that it can support the student in the continued development of the talent and the student in turn will use his or her talent to contribute to school activities and events.

## 5. The Scholarships Panel

- a. The provision and award of scholarships will be overseen by a panel comprising of Campus Principal and selected members of the leadership team.
- b. All decisions made by the Panel or its representatives are final and not subject to appeal.
- c. The discussions of the Panel are confidential, and the Panel will not enter into any discussions with an applicant concerning their decisions.

## 6. The Scholarship Award

- a. An award may be subject to conditions that the Panel is entitled to impose at their discretion.
- b. A full scholarship covers the costs of the termly school fees only. It does not cover the cost for books, trips, excursions, CCAs etc. and the payments of the standard deposit and examination fees are required. In addition, for an applicant who is not already a student at a Knewton Global Schools, the registration fee and application fee are waived.
- c. The Panel may on occasion award half scholarship to a student. This will cover 50% of the costs of the termly school fees but will otherwise be the same as a full scholarship.

## 7. Termination of Scholarship

A scholarship may be terminated at any time if:

- (i) the student fails to make adequate progress or meet the expectations determined by the Panel for a Scholarship student;
- (ii) the student fails to abide by the school policies, procedures or expectations of behaviour or study; or
- (iii) such termination is in the best interest of the school.

## 8. Application Procedure

- a. For current Knewton Global Schools applicants, a completed Knewton Global Schools Scholarship Application Form will be required.
- b. Non-Knewton Global Schools applicants will be required to fulfil the School's admissions procedures.
- c. The documentation required for an application from **non-Knewton Global Schools students** is as follows:
  - (i) A completed Knewton Global Schools Scholarship Application Form
  - (ii) Admission Application Form
  - (iii) Examination certificates or results slip (IGCSE, UPSR, SPM, PT3, Checkpoints as appropriate. Official Forecast results accepted for application purposes if the official results have not been released)
  - (iv) Testimonial from current school Principal
  - (v) Two (2) most recent school Examination/Progress Reports
  - (vi) A recent passport sized colour photograph
  - (vii) A copy of the applicant's Identity Card/Passport
  - (viii) Any other supporting documents
  - (ix) Original documents must be brought to the interview.

## **9. Promotion of Scholarships**

- a. Knewton Global Schools will advertise the availability of scholarships by the end of March. Advertising may be through the school newsletter to parents, the school website, social media or local press advertisements etc.
- b. A closing date should be given for receipt of applications for scholarships, this should normally be 3 months before the date at which the scholarship becomes applicable.
- c. If for any reason a scholarship has not been awarded, then applications made after the start of a term may be considered.

## **10. Procedure for the Award of Scholarships**

- d. Recommendations for the award of scholarships are determined by the Scholarship Panel. Recommendations should be based on the application form and supporting documentation and an interview. A formal record of the interview should be written using the template below.
- e. The Panel will inform the Director of Bonanza Educare of their decision as soon as possible and not later than the 30 days before the commencement of the term for which the scholarship is applicable.
- f. Scholarship candidates should not be informed of the result of their application until confirmation from the Director of Bonanza Educare.
- g. A letter of award will be issued by the Panel to the successful applicant.
- h. The decisions of the Panel on the award of scholarships are final and not subject to appeal by students or their parents. The Panel may decide not to award the maximum number of scholarships allocated if the Panel is of the opinion that the candidates do not meet the required standard and quality for the scholarship.
- i. The announcement and presentation of scholarship awards should be done formally and in a manner which raises awareness and the prestige of Knewton Global Schools Scholarships. Announcements should be included in school newsletters and where appropriate in school advertising and promotional material.

## **11. Monitoring the Progress of Scholarships Students**

- a. A report on progress and standards achieved for each scholarship holder should be sent to the Campus Principal at the end of every school term, during the year of the scholarship.
- b. A report of the final results of each scholarship holder should be sent to the Campus Principal at the end of the period of the scholarship.